

# ***SAINT FRANCIS OF ASSISI SCHOOL INSTRUMENTAL MUSIC PROGRAM***

***2017-2018 SCHOOL YEAR***

Dear Parents:

The Saint Francis of Assisi School Instrumental Music Program is going into its 16th successful year, and we are extremely proud of the accomplishments of our young musicians! Last year we had many children learning the joy of playing a musical instrument. They gave a delightful and entertaining recital in the spring, and we are looking forward to another great year for music at Saint Francis!

**LESSONS: Private lessons** are offered to all students on piano, violin, cello, drums, and guitar and are either 30 or 45 minutes in length and once or twice a week. **Small group lessons** are offered to students in grades 4 through 8 on flute, clarinet, alto sax, trumpet, trombone, baritone horn, drums and guitar and are 30 minutes in length once a week. Lessons are given mostly during the school day, as the availability of after-school lessons is limited. The scheduling of the lessons is done at your discretion and that of your child's classroom teacher. In some cases, we are also able to offer **private lessons in your home**. Lessons continue during the summer for those who wish, but there is a separate sign-up for that at the end of the school year.

**MUSIC TUITION:** Music tuition is billed in advance each month (except for the first monthly payment which is due with the registration form). These are installment-type payments. **School lessons** are billed over a ten-month period, September to June, and each student receives 32 lessons in the course of the school year. **Home lessons** are billed over a nine-month period, October to June, and each student receives 29 lessons in the course of the school year. Tuition is as follows:

| <u>Lessons at School</u>                      | <u>Lessons at Home</u>                        |
|---|---|
| \$116 per month for 30-minute private lessons | \$137 per month for 30-minute private lessons |
| \$174 per month for 45-minute private lessons | \$205 per month for 45-minute private lessons |
| \$90 per month for 30-minute group lessons    |   |

You have the option to pay by check or credit/debit card (see registration form). Any music books or supplies your child may need will be billed as a separate item.

**INSTRUMENTS:** Piano students must have a piano or appropriate keyboard on which to practice. Drum students will need a drum pad and drum sticks. Renting a violin, cello, or guitar requires that you take your child with you to the music store so as to obtain the correct instrument size. C&L Music on Monument Blvd. is an excellent place to rent stringed instruments.

**REGISTRATION:** We would like to have all registrations as soon as possible so that we can start to work on a lesson time for your child. **Continuing students must once again submit a registration form.** The Instrumental music Program runs all school year and you will only need to sign up once per year. You will be notified regarding your child's lesson day and time. School lessons will begin mid-September, and home lessons will begin the last week of September. We are looking forward to working with your child!

Sincerely yours,  
Ryan Habegger  
Instrumental Music for Children



SAINT FRANCIS INSTRUMENTAL MUSIC REGISTRATION

Student Name(s) \_\_\_\_\_ Grade(s) \_\_\_\_\_

Parent's Name (for billing) \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ E-mail Address \_\_\_\_\_

Mother's Work Phone \_\_\_\_\_ Mother's Cell Phone \_\_\_\_\_

Father's Work Phone \_\_\_\_\_ Father's Cell Phone \_\_\_\_\_

Preferred monthly statement delivery method (choose one): Mail  E-mail

Would you like to make monthly payments automatically via credit card? Yes  No   
(If yes, there is no need to include payment with this registration form and you will be contacted to set up payments.)

Private Lessons:

- Piano 
Violin 
Cello 
Guitar 
Drums

Group Lessons:

- Flute  Trumpet 
Clarinet  Trombone 
Alto Saxophone  Baritone Horn 
Guitar  Drums

In general, students in 4th grade and up are able to play any of the above instruments. We recommend at least 3rd grade for drums and guitar. Children in all grades are able to play the violin, cello, and piano. Specific instrument availability is subject to enrollment.

Private Lessons only, please specify:

- Lesson Location: School  Home 
Lesson Length: 30 Min.  45 Min. 
Lesson Frequency: Once A Week  Twice A Week (Double Tuition)

If you have signed up for private lessons at school and we are unable to accommodate your child with lessons at school, would he/she be able to have home lessons? Yes  No

If you have signed up for group lessons at school and there is no appropriate group for your child's level of advancement, are private lessons agreeable? Yes  No

Home and After-School Lessons, please indicate availability:

- MONDAY between the hours of \_\_\_\_\_ and \_\_\_\_\_
TUESDAY between the hours of \_\_\_\_\_ and \_\_\_\_\_
WEDNESDAY between the hours of \_\_\_\_\_ and \_\_\_\_\_
THURSDAY between the hours of \_\_\_\_\_ and \_\_\_\_\_
FRIDAY between the hours of \_\_\_\_\_ and \_\_\_\_\_
SATURDAY between the hours of \_\_\_\_\_ and \_\_\_\_\_

After-school lessons only: will your child be at Falcon's Nest? Yes  No

Please indicate if your child has had instrumental music instruction elsewhere or if you have additional comments:

## INSTRUMENTAL MUSIC LESSON REGISTRATION AND AGREEMENT

I, the undersigned, am the parent of a child who wishes to enroll in the Instrumental Music Program (“Program”) offered through Instrumental Music for Children, Inc. (“IMC”). This document is an agreement (“Agreement”) between myself and IMC.

IMC agrees to provide independent contractor/teachers who will provide instrumental music lessons to my child. I understand that IMC is agreeing only to provide qualified music teachers who will provide music lessons to my child as stated below. I agree to hold IMC, together with its agents, managers, and employees, harmless from any claim which does not arise from its duty to provide independent contractor/teachers who are qualified to give instrumental music lessons under this Agreement. The instrumental music teachers are not employees of St. Francis of Assisi School.

I understand that by signing this Agreement I am enrolling my child(ren) in the music Program for a full semester. I agree to pay IMC according to the following schedule: Music tuition for lessons at school is billed in 10 equal monthly amounts, September to June; music tuition for lessons at home is billed in 9 equal monthly amounts, October to June. Payments are due on the first of the month (unless other arrangements have been made). A late fee of \$5.00 will be charged for payments not received by the tenth of the month.

Each school-lessons student receives 32 lessons (one of which is the recital rehearsal) in the course of the school year. Each home-lessons student receives 29 lessons (one of which is the recital rehearsal) in the course of the school year. Private students are allowed one excused absence per semester. In order to qualify for the one excused absence for a private lesson for the semester, I understand that I must call the child’s music teacher at least 24 hours in advance of the scheduled lesson to cancel the lesson. This includes absences due to field trips. If my child cannot make an afternoon lesson on a minimum day, I acknowledge that I must notify the teacher 24 hours in advance in order to avoid having the lesson counted as an unexcused absence. I understand that missed group lessons cannot be made up. In order to withdraw my child from the music Program, I understand that I must provide a two-week, advance written notice to IMC and that tuition will be assessed through the notice period whether or not the lessons are taken.

Please send this form along with your first monthly payment, (\$116 for 30-minute private lessons at school, \$174 for 45-minute private lessons at school, \$90 for group lessons, \$137 for 30-minute private lessons at home, \$205 for 45-minute private lessons at home), to IMC, P.O. Box 1934, Benicia, CA 94510, or turn it in to the school office. **Make checks payable to IMC. A registration form that is not accompanied by the first payment will be assessed the late fee for the first month, unless payments will be made by credit card.**

If my child continues in the Program in the second semester, I understand and agree that the same policies stated above apply.

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**(Signature)**

*(For Electronic Signature, please type your first and last name to indicate acknowledgement and acceptance of the above Agreement.)*

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**(Date)**